



Directors' Festival 2017

Application Packet

Fullerton College Theatre Department
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The Resident Theatre Company's Directors' Festival is a theatrical event that provides an open forum to showcase the talents of directors. It also serves to introduce audiences of Southern California to many new plays, playwrights and performers from our culturally diverse community.

This packet includes:

1. Festival Overview
2. Preliminary Festival Calendar
3. Overview of Obligations
4. The Application Process
5. Festival Application

The following will be distributed at the directors' orientation on Monday, 5/30 at 7:00pm:

1. Director's Handbook
2. Festival Calendar
3. Director's Deadlines List

Directors Festival Overview

The RTC Directors' Festival is a multi-genre celebration of short plays or performance pieces divided into two weekend bills. Plays must fall into one of three categories:

1. 10 minute plays
2. 11 to 30 minute plays
3. 30 to 50 minute plays, no plays may exceed 50 minutes

Show Selection

One of the major qualifications for entry is that the selected piece must be a complete script or outlined performance piece. No cuttings or excerpts allowed (i.e. ACT IV of Hamlet or a cut version of a full-length play is not acceptable).

New material, or oblique material from familiar writers, is often more favorably viewed than another production of an overdone piece. Do not be afraid to push the boundaries. Remember that picking a strong script mixed with casting the right actors is at least half the battle. An intriguing script can cover flaws, even with a lesser production whereas a fabulous production of a lesser script often time seems less worthy.

Availability of Rights

Directors are responsible for securing the availability of the piece selected and approximate royalty cost. The RTC will pay the royalties for the production if they are between 0 – \$100.⁰⁰. If the cost of the royalties exceeds this amount, the director will assume the responsibility for the purchasing royalties out of their own pocket. If the piece is an original work, a signed and dated written statement must be obtained from the playwright giving permission to perform the piece.

To request royalty information for published works, call or E-mail the publisher and ask what it would cost for a one-night performance at the Fullerton College Bronwyn Dodson Theatre, July 13-15 or 20-22. The seating capacity is 120 seats, and tickets for the general audience are \$12.50.

Casting

Directors are responsible for casting their projects, and we strongly recommend that you pre-cast. All cast members must be enrolled in THEA 177, 235, or 277 before the start of rehearsals on June 12th.

A general open audition for the Festival will be held on Wednesday, May 31 at 7:00 pm in the Bronwyn Dodson Theatre. After auditions are completed, directors will immediately meet and discuss callbacks. Immediately following this meeting, selected actors will be seen again by the directors until callbacks are completed. Directors then meet for a final discussion to finalize casting with the available talent pool.

Even if a director has completely pre-cast their show, they are encouraged to sit in on the audition process to select potential understudies. It is possible for performers to be cast in up to two pieces as long as scheduling conflicts and priorities are agreed upon by the Directors' Festival Artistic Director.

Rehearsals and Meetings

RTC provides evening rehearsal space for all projects, Monday through Thursdays from 7:00 – 11:00 pm, starting June 12 through Wednesday, July 12, plus July 17-19.

Production Meetings, all directors required to attend

- May 30th at 7pm will be the first directors orientation
- June 12th at 6pm
- June 19th at 6pm
- June 26th at 6pm
- July 3rd at 6pm

Full Company Meetings, all directors and cast members required to attend

- June 12th at 7pm, those not attending this meeting may be dropped
- June 26th at 7pm

The Theatre and Production Information

The Festival is held in the Bronwyn Dodson Theatre, a black box theater that seats 120 patrons. A floor plan, repertory lighting plot, and a list of available furniture will be provided. Please do not ask RTC staff for costumes, props, furniture, or additional “items”. Since this is a college campus, any properties that may be mistaken as a weapon or drug paraphernalia must be cleared and approved by the RTC’s managing directors prior to being allowed on campus. The use of any open flame or smoking within the rehearsal and performance spaces is strictly prohibited.

You may choose to bring in set and properties of your own, however all of your set pieces must be able to be setup and strike in no more than ten minutes. All set pieces must be able to leave the building quickly, so please consider this when designing your set. Set pieces may not be left in the building following the completion of your performance evening. Your scenic and furniture elements may have to be stored outside the building during the performance, so please consider this contingency when designing your set.

Technical Rehearsals

Tech Rehearsals and Performances are July 13-15 from 8a-5p for Bill 1 and July 20-21 8a-5p for Bill 2.

On the day of the performance the RTC provides two to three hours tech time for each show. Any tech work not finished in the allotted tech time will remain unfinished. No more than 20 lighting cues will be permitted in a production.

Performances

Depending upon the length of the plays accepted into the Festival, three or more plays are presented every evening of the Festival. Each play will be presented once, unless selected for Best of Fest. A panel of judges comprised of directors, artistic directors, and other knowledgeable theatre artisans will provide written

feedback on each play during performances. To provide further feedback for directors, audience comment cards are placed in every program and are given directly to the directors following the evening's performances.

Best of Fest

The RTC staff and adjudicators will select three to five pieces to perform in the Best of Fest Performance held on Saturday, July 22 at 7:00 pm. Best of Fest selections will be announced by 11:30 pm, Friday, July 21. Best of Fest directors will re-install their shows from 4:00 pm to 6:00 pm on Saturday July 22. The selected shows will then perform beginning at 7:00 pm on Saturday, July 23rd.

Mandatory College Registration

(Fees subject to change)

RTC and the Directors' Festival are funded through Fullerton College as an educational class. For this reason, as well as for insurance and liability, all directors, actors, and those providing technical support such as stage managers, must register either for THEA 177, 235, or 277 for 2 Units of credit.

Total cost per individual, which includes a health fee of \$14 and 2 units at \$46 each, is \$106.⁰⁰ total. Parking and student I.D. are not mandatory, and are \$20.⁰⁰ and \$3.⁵⁰ respectively.

Preliminary Festival Calendar

	Day	Date	Time	Activity
	Mon	4/24	5 pm	Director's Proposals Due
	Mon	5/15	9pm	Director's Notified of Acceptance
	Tue	5/30	7 pm	Director's Orientation
	Wed	5/31	7 pm	Auditions, Callbacks, Casting
Week 1	Mon	6/12	6 pm 7 pm	Director's Prod. Meeting Full Company Meeting
	Tues-Thur	6/13-6/15	8 pm 7 pm	Rehearsals Rehearsals
Wk 2	Mon	6/19	6 pm	Director's Prod. Meeting
	Mon-Thur	6/19-6/22	7 pm	Rehearsals
Week 3	Mon	6/26	6 pm 7 pm	Director's Prod. Meeting Full Company Meeting
	Tues-Thur	6/27-6/29	8 pm 7 pm	Rehearsals Rehearsals
Week 4	Mon	7/3	6 pm 7 pm	Director's Prod. Meeting Rehearsal
	Tues Wed-Thur	7/4 7/5-7/6	<i>No Rehearsal- Independence Day</i> 7 pm	Rehearsals
Week 5	Mon-Wed	7/10-7/12	7 pm	Rehearsals
	Thur-Sat	7/13-7/15	7 pm 8am-5pm 8pm	Designer Run Throughs Bill 1 Tech Rehearsals Bill 1 Performances Bill 1
Week 6	Mon-Wed	7/17-7/19	7 pm	Rehearsals
	Tue-Wed	7/18-7/19	7 pm	Designer Run Throughs Bill 2
	Thur-Fri	7/20-7/21	8am-5pm 8pm	Tech Rehearsals Bill 2 Performances Bill 2
	Sat	7/22	4pm-6pm 8pm	Best of Fest Re-spike Best of Fest Performance

OVERVIEW OF OBLIGATIONS

What RTC Provides

- Administrative, artistic, and production management leadership
- Rehearsal space for all projects as stated in the calendar
- One evening performance of each show in the Bronwyn Dodson Theatre during Directors' Festival
- Professional theatre adjudicators to evaluate work
- Repertory audio plot and light plot with eight moving light specials

- Production stage manager who calls the technical cues for tech rehearsals and performances
- Lighting and sound console operators for tech week and performances
- Publicity, box office staff, house manager, concessionaire, programs and tickets
- General auditions for additional actors
- Use of black boxes, tables, chairs, two free-standing door units
- Royalty payment for a single production up to \$100.⁰⁰. A second payment can be made if a piece is selected for Best of Fest.
- One complimentary ticket for each director for each night of the festival

WHAT APPLICANT PROVIDES

- Proof of availability of rights to the selected project, publisher's name, address, phone number
- A stage manager, optional
- Completed festival application
- College registration for all show-related personnel
- General program information
- E-mail advertising
- Props, costumes or other set decor/furnishings
- Sound CD's or the equivalent, cue sheets
- Pre-arrange a strike plan with your cast, or provide a crew to do strike within a ten minute maximum

The Application Process

Prospective Directors are required to submit a proposal of a project that fits within the above time limitations. Festival Applications must be received by 5:00 pm Monday, April 24.

The Artistic Director, Tim Espinosa, review all applications and will notify the selected directors by Monday, May 15 by 9pm.

Only the director may submit a proposal. The definition of a director is that person who assumes the responsibility over the conception and execution of the production. This may include, but is not limited to; rehearsing with actors; coordinating scenic, props, lighting, sounds, costume, makeup; and anything else required to mount the production. In other words, if you are a playwright and want to have your play produced, you cannot submit the play hoping to find a director, unless you are prepared to act as your own director.

Since RTC accepts submissions based on the director's statement of concept, if we accept a proposal submitted by one director and the project is turned over to another, the new director must resubmit a concept statement. Playwrights are encouraged to submit their works to the Playwrights' Festival, which is held each year in January at Fullerton College.

Directors' Festival Application

Must be received by 5:00pm Monday, April 24th

Director Information

Project Title: _____

Director: _____

Best Phone Number: _____ Texting Ok: Y N

E-mail Address: _____

Publisher Information

Playwright: _____ Availability info received? Y N

On separate paper record your contacts with the publisher/agent or a letter that states the availability of the project performance at Fullerton College or, if it is an original piece, provide signed agreement of playwright's permission to produce the piece.

Published By: _____ Approximate Royalty Cost: \$ _____

Address: _____ City: _____ Zip: _____

Phone Number: _____ E-mail address: _____

Piece Information

Length: _____ 10min _____ 11-29 min _____ 30-50min

Cast Size: _____ Men _____ Women _____ Children
Specify ages and genders

World Premiere? Y N

Style or Genre: _____ Realistic _____ Non-Realistic

_____ Non-Text Based _____ Experimental

Describe the Genre in more detail:

Write a short plot summary, which includes the key character names:

Reasoning

On separate, additional paper, please provide thorough, typed answers to the following:

1. Why do you wish to direct this piece?
2. What is your vision of this production?
3. What effect do you hope to have on the audience?
4. Describe your production element requirements: the casting, set, lighting, costumes, sound, properties, etc.
5. What is the production history of the play?
6. Provide a brief advertising statement about the show.
7. Attach a directing and/or theatrical resume of the director, and any other key people in the production.
8. Include a complete photocopy of your script or, if project is non-scripted, extensive written proposal.

REMEMBER that not all applications are accepted, and your acceptance may depend on the thorough answers given to the above questions! So please be concise and firm in your statements.

Let this serve as a letter of agreement between Fullerton College's Resident Theatre Company and

Print your name

I understand what RTC will provide for the 2017 Directors' Festival, and agree to provide materials appropriate to the production. I have read the attached information sheets, and am in agreement with the terms outlined therein.

Signed: _____
Director:

Date:

Application must be submitted by Monday, April 24 by 5:00pm.

If you have questions regarding Directors' Festival please call Tim Espinosa at 714-992-7292 or email tespinosa@fullcoll.edu.

Mail or bring application to:

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Attn: Directors' Festival
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